



INDIAN SCHOOL MUSCAT
PO Box: 2470, Ruwi, P.C. 112
Sultanate of Oman



ISM/PRN/200/2021-22

January 31, 2022

CIRCULAR TO PARENTS OF THE SCHOOL

Dear Parent,

Greetings from Indian School Muscat!

Indian School Muscat urges the parents to follow the **COVID 19** awareness and guidelines issued by the Ministry of Health, Sultanate of Oman and take necessary precautionary measures at all times. **As per the Ministry of Health and Ministry of Education Guidelines, Covid-19 Vaccination Certificate (one/two doses) is mandatory to enter the school premises.**

▪ **FEE PAYMENT**

Fee Counter is open on all working days (Sunday to Thursday) from 7.15 a.m. to 2.30 p.m. and on all Saturdays from 9.00 a.m. to 12.30 p.m. Please follow the safety guidelines by wearing the mask and follow the social distancing protocols while coming to pay the fee.

Parents are reminded that the **Last Quarter (January - March 2022) fee payment is due for payment. As the academic year is coming to a close, parents are requested to clear the fee of their wards on or before February 28, 2022.**

The result will be processed only after the payment of Fee dues for the Academic Year 2021-22. Report Cards/Books for the next academic year will not be issued to the Fee Defaulters.

The Quarter Wise fee details for the year 2021-22 are available on the School website and Online Parent Portal/Mobile App. **The School Fee can be paid through online banking or mobile banking by using the following means.**

1. BANK MUSCAT MOBILE BANKING & ONLINE BANKING

Parents may use the online payment options like Bank Muscat Online/Bank Muscat Mobile Banking. There are no additional charges for electronic payment. Please choose "INDIAN SCHOOL MUSCAT" from the available options for the above online transactions and mobile banking.

2. BANK MUSCAT CDM

The School fee can be paid by using CDM of Bank Muscat by selecting School Fee Payment. Please select **"INDIAN SCHOOL MUSCAT"** only from the list of schools available for any transaction through CDM of Bank Muscat. **Please do not select "INDIAN SCHOOL" from the list for CDM transactions since it belongs to another school.**

3. FEE PAYMENT THROUGH ONEIC BILL PAYMENT (TASDEED, NBO, OAB, BANK SOHAR & NIZWA BANK)

Indian School Muscat has tied up with ONEIC/Tasdeed – Oman’s trusted leader in electronic payment solutions to facilitate online fee payment through their website (www.tasdeed.om) and KIOSK at various locations using any of the debit/credit cards.

The school Fee payment can be made by selecting School Fee Payment option. **Credit Card and Debit Card will be accepted through the Tasdeed Portal (www.tasdeed.om) and Thawani Pay Mobile App.**

(i) **Tasdeed Portal (www.tasdeed.om)**

(ii) **Thawani Pay Mobile app (Available in Play store and Apple Store)**

(iii) **National Bank of Oman (Mobile Banking and online banking via NBO Portal)**

(iv) **Sohar International Bank (Mobile Banking)**

(v) **Oman Arab Bank (Mobile Banking)**

(vi) **Nizwa Bank (Mobile Banking)**

For any support related to online payment and transactions using Tasdeed or ONEIC, the following person can be contacted.

Mr. Qais Albalushi, Technical Support Officer, Tasdeed for Electronic Services LLC.

E–Payment, ONEIC/Tasdeed. Tel: 24396299, Email: qais.albalushi@tasdeed.om

Note: For all the above transaction methods, school will send the Fee Receipt through their registered email id. Parents are requested to send an email to onlinefees@ismoman.com with the details of transaction as mentioned above, if they have not received the Fee Receipt through email within five working days of the Fee Payment.

4. FEE PAYMENT THROUGH DIRECT TRANSFER

The parents who are facing challenges to use the other channels can Transfer the School Fee directly to the following Bank accounts through online banking or CDM.

Bank Name	: Bank Muscat
Account Name	: INDIAN SCHOOL MUSCAT
Account Number	: 0333-00557363-0016

After the online fee payment **through direct transfer method**, the parent should send an email to: onlinefees@ismoman.com with the following details.

Name of the Student	Class & Section	Gr No
Amount Transferred:	Transaction Details/No:	Purpose of the Transfer: (Eg: Fee for Quarter-1 etc..)

▪ **BOOK STORE & TEXTBOOK DISTRIBUTION**

The Book store is open on all working days (Sunday to Thursday) from **7.15 a.m. to 2.30 p.m.**

▪ **SCHOOL OFFICE**

The School office is operational on all working days (Sunday to Thursday) from **7.00 a.m. to 3.00 p.m.**

▪ **NEW ADMISSIONS FOR THE YEAR 2022-23**

This is to inform you that the Board of Directors, Indian Schools has decided the below admission procedures for the upcoming year 2022-23 considering the present scenario.

- The admission portal for the Indian Schools (<http://indianschoolsoman.com/>) has been enabled for online registration from January 26, 2022 until February 28, 2022.
- A non-refundable processing fee of **OMR 15/-** will be payable on each application.
- The scanned copy of the application form, duly signed by the parent along with the copy of the fee receipt/deposit slip shall be emailed to: admissions2022@indianschoolsoman.com with the application registration number as the subject, **latest by 2:00 p. m., February 28, 2022.**
- If any parent has challenges to remit the fee online, then the physical application form along with OMR 15/- in cash shall be remitted in any one of the Schools mentioned below during the office hours:
 1. Indian School Muscat
 2. Indian School Al Maabela

For any query related to admissions at Indian School Muscat, you are requested to contact the admission cell of Indian School Muscat through **Email: admissions@ismoman.com**

▪ **ISM HELP DESKS**

- For any query regarding the Transfer Certificate and new admission, parents are requested to send a mail to admissions@ismoman.com.
- For all general queries, parents are requested to send a mail to info@ismoman.com.
- For all queries related to the academics and ongoing online classes, you are requested to contact the respective section AVPs/VPs. The respective email ids are provided in the school website (<http://ismoman.com/administration.html>)
- For all queries related to online fee payments and the challenges faced in the fee payments, parents are requested to send a mail to onlinefees@ismoman.com.

- Parents can view the academic performance, fee details, attendance, circulars and other communication through the **Online Parent Portal or Mobile Application**. The Online Portal can be accessed by clicking on the login button from the School Website (www.ismoman.com) or by using the direct link <http://ism.ethdigitalcampus.com/ISM/>. **The Mobile Application (Indian School Muscat)** can be downloaded from Play store or Apple store. For any technical query regarding the access to parent portal or mobile application, please send a mail to parentportal@ismoman.com by mentioning the GR. No. and Name of the student.
- An experienced team of counsellors are available for round the clock tele counselling 24x7 service at **90990444**.

TRANSFER CERTIFICATES

Parents who wish to withdraw/discontinue their wards from the school shall submit the Transfer Certificate application in the prescribed format. The pre-printed application form is available with the Admission Office in the main school. The TC application form can be downloaded from the school website also. For any query regarding the Transfer Certificate parents are requested to send a mail to admissions@ismoman.com

SECOND TERM EXAMINATION FOR CLASSES IX & XI

The Second Term Examination for Classes IX & XI will begin from **Sunday, February 13, 2022**. The date sheet has already been shared with the students.

SECOND PRE-BOARD EXAMINATION FOR CLASSES X & XII

The Second Pre-Board Examination for Classes X & XII will begin from **Sunday, February 13, 2022**. The date sheet has already been shared with the students.

ART INTEGRATION PROJECT - MIDDLE SECTION

A Multidisciplinary Art Integration Project for the classes of the Middle Section will be held in February 2022. The students are required to submit the project by **Thursday, February 17, 2022** to their Class teachers.

ANNUAL EXAMINATION - MIDDLE SECTION

The Online Annual Examination for the Middle Section will begin from **first week of March 2022**. A detailed circular on the Time Table, blueprint and portion will be uploaded in Moodle / Google classroom shortly.

ANNUAL EXAMINATION - PRIMARY SECTION

The Online Annual Examination for Classes III & IV will begin from **first week of March, 2022**. A detailed circular on the Time Table, blueprint and portion will be uploaded in Google classroom shortly.

NATIONAL SCIENCE DAY CELEBRATION - CLASSES I & II

National Science Day or Rashtriya Vigyan Divas is celebrated on February 28, 2022 to propagate the message of importance of science and its application among the people. Therefore, the Primary Section is organizing an EVS Quiz and Digital Presentation - **SLATE** for the students of **Class I & II** on **Monday, February 28, 2022**.

Please find the link below for EVS Quiz registration.

<https://forms.gle/cjFNnTJH91qvwKKp9>

Students interested in registering for the QUIZ may do so latest by **Tuesday, February 8, 2022**. The registration will close at **7 p. m.** The details regarding the EVS Quiz & SLATE will be available in the Google classroom.

If you have any doubts regarding the Quiz & SLATE, the same may be clarified with the respective EVS teacher.

SUPER SCIENTIST PROGRAMME – PRE-PRIMARY

The Super Scientist online programme for the Pre-Primary Section will be held on **Tuesday, February 22, 2022** during school hours.

FORMATION OF APPEAL COMMITTEE

This is to inform you that the school has decided to form an Appeal Committee to address the concerns of children/parents in the marks awarded in the **Term Examinations (STD I to XII) conducted by the school**. This is an additional facility provided to the children or parents to put up their concerns if any related to the marks awarded to the children. This facility is not applicable for the internal assessments (class work, project work, practical, notebook, portfolio etc.) and for the examinations conducted by the CBSE.

The details of the above committee has already been shared with the students and parents through the circular issued on 25th October 2021.

■ MEETING PARENTS

Parents can meet School Management Committee and School Administration on **3rd Monday of every month at 6.00 p.m.** to discuss suggestions or improvements or concerns about school. This facility is in place with effect from August 2018 with prior appointment by sending a mail to chairwelfare.smc@ismoman.com.

Location: Conference Room (B Block, Ground floor, near reception).

Further, this is to inform you that the Parents can send their concerns or grievances to chairwelfare.smc@ismoman.com if it is already brought to the notice of the School Team and not addressed by the concerned authorities.

Parents can also meet School Management Committee through online Zoom meeting considering the present scenario. The meeting schedule and Zoom meeting link will be provided to the parents based on the email sent to chairwelfare.smc@ismoman.com requesting for the meeting with the School Management Committee.

■ COMMUNICATION TO PARENTS

In order to simplify the communication to parents, we have introduced a single communication channel. Parents are requested to save the number **00968 71158935** as 'INDIAN SCHOOL MUSCAT' to your contacts to receive all communications from the school. **Please note that this number will only be used for communication from school to parents and no queries from parents to this number will be answered.**

With Warm Regards,



Dr Rajeev Kumar Chauhan
Principal



ACCOLADES

1.	Jayatee Choudary of class X -D won the first prize in an extempore competition organized by Indian Embassy in Oman on the occasion of World Hindi Day on Wednesday, January 12, 2022.
2.	Mr. Ansar Ibrahim (Teacher, Physical Education Department) was conferred the prestigious '24th Muthukulam Raghavan Pillai award' for his contribution in the field of drama.
3.	Master Vithun Sankar of class VII D has published his second fiction 'The Six Superstars: Six Have an Underground Adventure' on Amazon Kindle.
4.	Miss Diya Mehnaz J of class VII K won first position in English Poetry Writing and Story Writing Competition at Kalantar 2021- Annual Art Festival organized by Kalantar Art Trust.
5.	Arjun Dhiman of class XII B has been selected for the Oman national cricket team coaching camp .